



Creative Builders, Inc.

Senior Multi-Family Project Manager - Charleston

WHO WE ARE

For over 50 years, Creative Builders has been a family-owned and operated General Contractor in Greenville, SC. We believe that we win together. We believe that the most lasting thing to build is relationships. We believe in excellence. We believe in our people.

CORE VALUES

- A** = All-in teamwork
- B** = Building lasting relationships
- C** = Creating extraordinary projects
- D** = Developing successful people and a sustainable company

WHAT YOU'LL DO

- **Project Planning and Leadership:** Fully manage all phases of project including take-off, estimation, client relations, schedules, budgets, and profitability for duration of project.
- **Team Leadership and Collaboration:** Work closely with Superintendent and field operations staff to maintain strong morale for onsite team and ensure job remains on schedule and complies with plans, specifications, and company quality standards.
- **Client Relations:** Establish lasting professional relationships with clients that lead to repeat business.
- **Budget and Financial Management:** Monitor project budgets and financial performance, ensuring profitability of job.
- **Communication:** Provide exceptional communication with owner, senior management, architect, and design professionals.

WHAT YOU'LL NEED TO GET THE JOB DONE

- To be a team player committed to your co-workers
- To be positive!
- To have excellent interpersonal and leadership skills
- The ability to prioritize and complete a variety of tasks in a timely manner
- Excellent documentation, problem-solving, and communication skills
- To be able to handle adversity and conflict with successful outcomes and positive demeanor
- The ability to handle confidential information in a discreet, professional manner
- To demonstrate a proficiency of computer and relevant software application, including ProCore and Microsoft Office
- 10+ years ground up experience as Project Manager on wood-frame multifamily projects
- Thorough knowledge of construction techniques

WHY YOU'LL LOVE WORKING HERE

- **Voted #1 Best Workplace in South Carolina in 2022 & 2023**
- We celebrate our wins as a team
- We have fun together
- We genuinely care about and support one another
- We offer quality benefits – medical, dental, vision, 401k, ESOP, PTO, etc.

Creative Builders Inc. is an Equal Opportunity Employer